



[Change Ebay ID/Billing Descriptor Form](#)

In order to comply with **security / privacy** standards, you must submit this request **in writing** and fax directly to our Support Department.

Please use this form to change the Ebay ID and Billing Descriptor for your Visa/MC Merchant Account and Auction Checkout account.

This request can only be made by the actual **Signer** on the Merchant Account Agreement.

Our fax number is: 866.659.8889

Required information:

Merchant **Doing Business As** Name (Or Current Ebay ID) _____

Your Name _____

Title _____ Phone _____

Email Address _____

Auction Checkout Login ID _____

Merchant ID Number: _____

(Your merchant ID Number can be found on the Monthly Visa/MC statement that is mailed to you)

New Ebay ID (If applicable):

New Overstock ID (If applicable):

New Billing Descriptor: (Usually a combination of your EBAY ID and a contact phone number.)

Please fax this directly to our Support Department at 866-659-8889. Please allow up to two business days to complete this update.

By signing below, I expressly authorize **AuctionCheckout** or its affiliates to **fulfill the above request** in connection with my Merchant Account. (All information will be maintained strictly confidential.)

X

Owner/Officer Signature

Date